

# Start Book

ver 1.1

For Online Trading



**MSEC**  
MYANMAR SECURITIES EXCHANGE CENTRE

# Table of Contents

## 1.

### Service Hour

Order Acceptance  
Inquiries  
Customer Support Center

## 2.

### Order Placing

- 1. How to go to Order Screen from Main Screen
- 2.1. Buy Order Placing
- 2.2. Buy Order Confirmation
- 2.3. Buy Order Complete
- 3.1. Sell Order Placing
- 3.2. Sell Order Confirmation
- 3.3. Sell Order Complete
- 4.1. Cancel the Order
- 4.2. Confirmation of Order Cancellation
- 4.3. Cancel Order Complete

## 3.

### Withdrawal

- 1. How to go to Withdrawal Screen from Main Screen
- 2.1. Withdrawal Order Placing
- 2.2. Withdrawal Order Confirmation
- 2.3. Withdrawal Order Complete
- 3.1. Cancel Withdrawal Order
- 3.2. Confirmation of Withdrawal Order Cancellation
- 3.3. Cancel Withdrawal Order Complete

## 4.

### Remarks

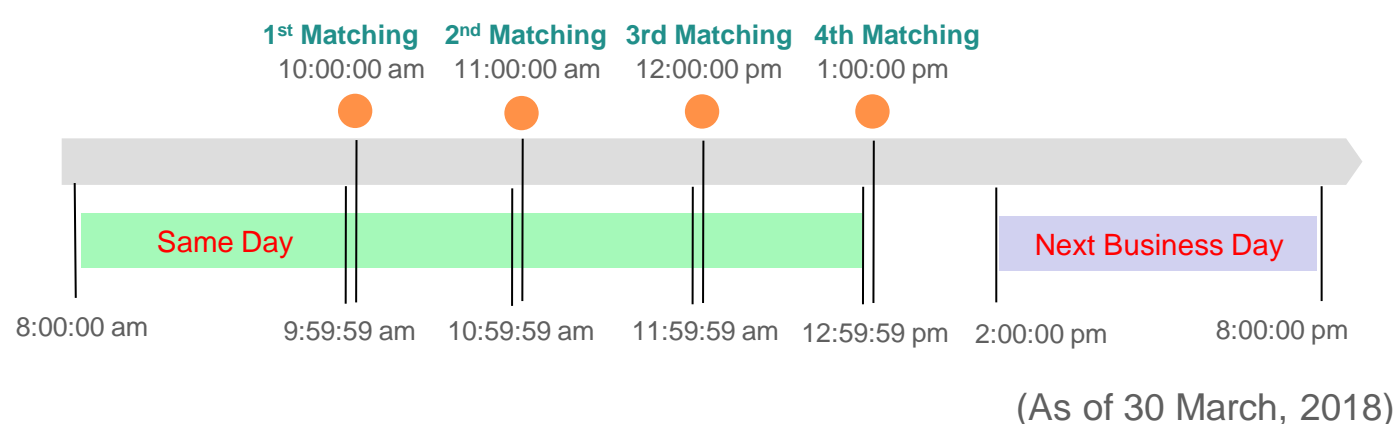
Order Limit for One Transaction  
Content of Important Notice

# 1. Service Hour

## ● Order Acceptance

### Service hour for order

Buy/Sell Orders shall be accepted from 8:00:00 am to 9:59:59 am, 10:00:00 am to 10:59:59 am, 11:00:00 am to 11:59:59 am and 12:00:00 pm to 12:59:59 pm for same business day and be accepted from 2:00:00 pm to 8:00:00 pm for next Business Day.



## ● Inquiries

### Service hour for inquiries

Inquiries shall be accepted 7 Days and 24 Hours\*.

Out of service hour for maintenance

From 8:30 pm to 9:10 pm on Business Day

From 8:30 pm to 9:30 pm on Last Business Day before any Holiday

From 8:45 am to 12:50 pm on Saturday

From 8:30 pm to 8:45 pm on Sunday and National Holiday

## ● Customer Support Center

### Service hour for Client Support

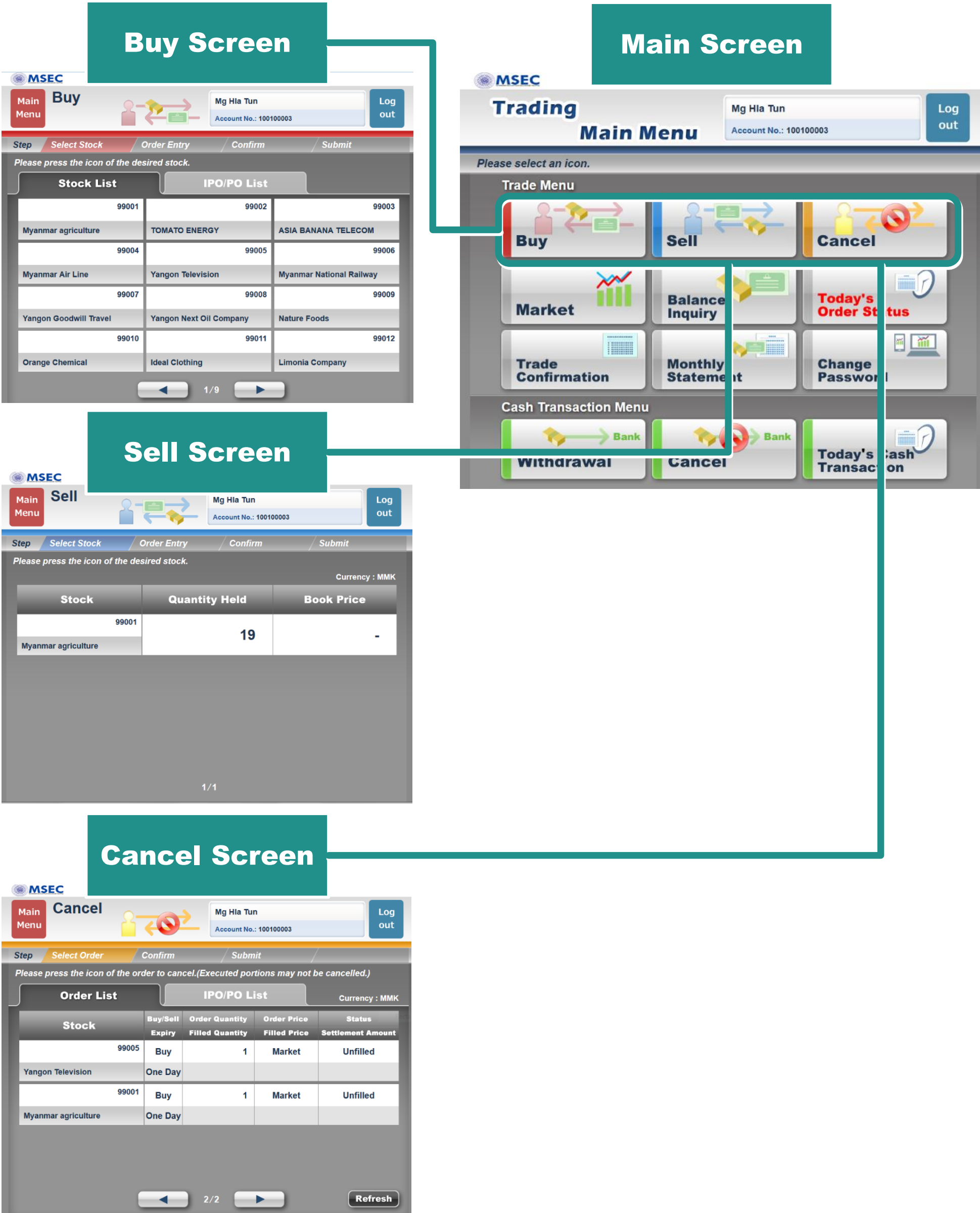
From Monday to Friday from 9:00 am to 5:00 pm

TEL: 01- 376822 Ext: 0

\* For Business Days only

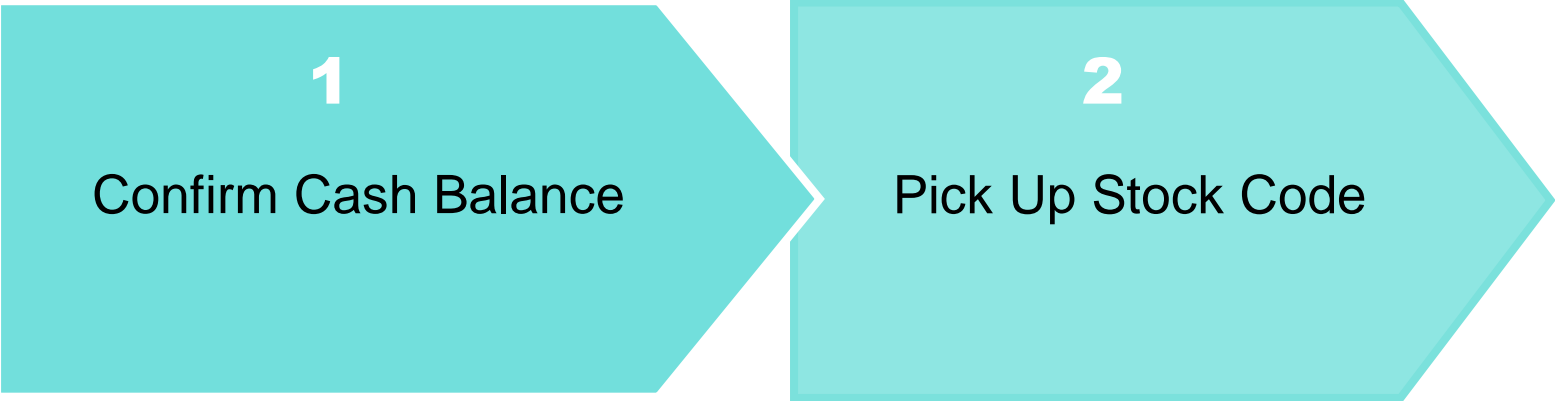
# 2. Order Placing

## 1. How to go to Order Screen from Main Screen



# 2. Order Placing

## 2.1. Buy Order Placing



### Buy Order Data Input

- 3 Order Quantity
- 4 Order Type (Market or Limit order)
- 5 Expiry (One day or Specified date)
- 6 Press “Confirm”

Main Menu

Buy

Mg Hla Tun

Account No.: 100100003

Log out

Step

Select Stock

Order Entry

Confirm

Submit

Market Price		Balance Available to Buy	
99001	1,900 MMK	729,662 MMK	
Myanmar agriculture	-		

Quantity

10 shares

+

-

Price

Market

Limit

Order Expiry

One Day

30/Mar

Good till Date

Confirm

Back

Due to Order Limitation, you can buy 4609 shares in maximum.

# 2. Order Placing

## 2.2. Buy Order Confirmation



1

Confirm Stock Code and Stock Name

### Confirm Data input

- 2 Order Quantity
- 3 Order Type (Market or Limit order)
- 4 Expiry (One day or Specified date)
- 5 Click the checkbox to declare your order does NOT fall under the Insider Trading
- 6 When confirmation and declaration are completed, press "Submit"

Main Menu

Buy

Mg Hla Tun

Account No.: 100100003

Log out

Step

Select Stock

Order Entry

Confirm

Submit

Market Price		Balance Available to Buy	
99001	1,900 MMK	729,662 MMK	
Myanmar agriculture			
Quantity	10	shares	
Price	Market	- MMK	
Order Expiry	One Day	30/Mar	
<input checked="" type="checkbox"/> This order does NOT fall under the insider trading		Estimated Amount	
		26,521 MMK	

Submit

Back



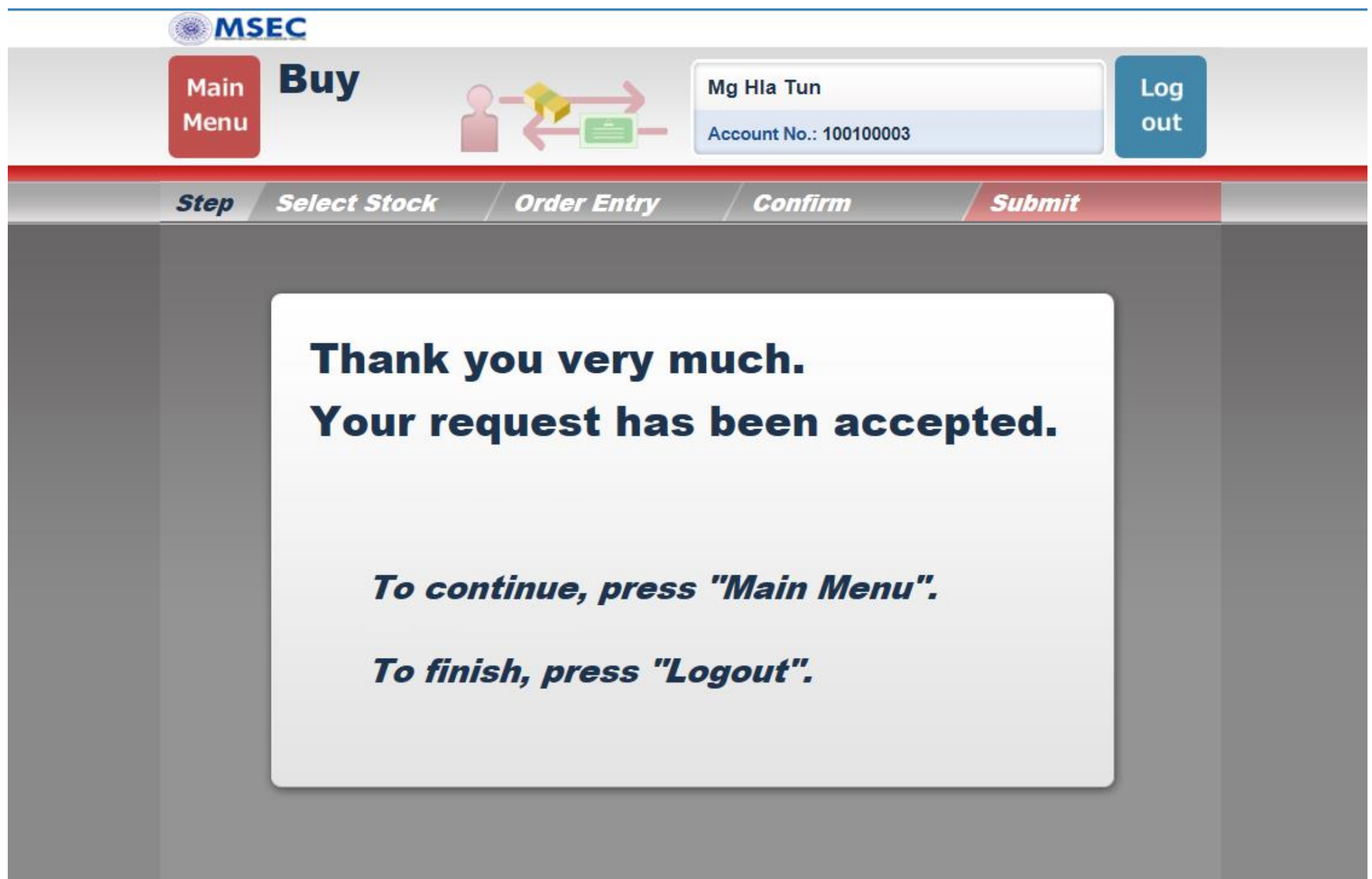
## 2. Order Placing

### 2.3. Buy Order Complete



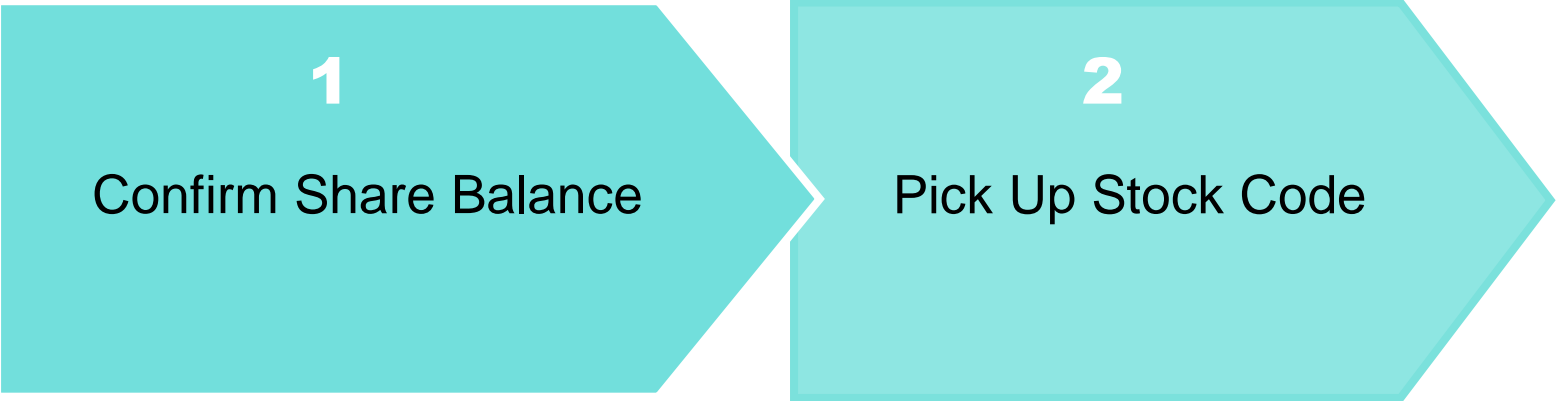
**To Continue    Press “ Main Menu ”**

**To Finish        Press “ Logout”**



## 2. Order Placing

### 3.1. Sell Order Placing



#### Sell Order Data Input

- 3 Order Quantity
- 4 Order Type (Market or Limit order)
- 5 Expiry (One day or Specified date)
- 6 Press “Confirm”

Main Menu

Sell

Mg Hla Tun

Account No.: 100100003

Log out

Step

Select Stock

Order Entry

Confirm

Submit

Market Price

99001

1,900 MMK

Myanmar agriculture

Quantity Available to Sell

106 shares

Quantity

10 shares

+

-

Price

Market

Limit

Order Expiry

One Day

30/Mar

Good till Date

Confirm

Back

Due to Order Limitation, you can sell 5294 shares in maximum.



## 2. Order Placing

### 3.2. Sell Order Confirmation



1

Confirm Stock Code  
and Stock Name

#### Confirm Data input

- 2 Order Quantity
- 3 Order Type (Market or Limit order)
- 4 Expiry (One day or Specified date)
- 5 Click the checkbox to declare your order does NOT fall under the Insider Trading
- 6 When confirmation and declaration are completed, press “Submit”



Main Menu

Sell

An icon showing a person, a document, and arrows indicating a transaction.

Mg Hla Tun  
Account No.: 100100003

Log out

Step	Select Stock	Order Entry	Confirm	Submit
	<div>Market Price</div> <div>99001</div> <div>Myanmar agriculture</div>	<div>1,900 MMK</div> <div>-</div>	<div>Quantity Available to Sell</div> <div>106 shares</div> <div>Quantity 10 shares</div> <div>Price Market - MMK</div> <div>Order Expiry One Day 30/Mar</div> <div><input checked="" type="checkbox"/> This order does NOT fall under the insider trading</div>	<div>Estimated Amount</div> <div>14,000 MMK</div>

Submit

Back

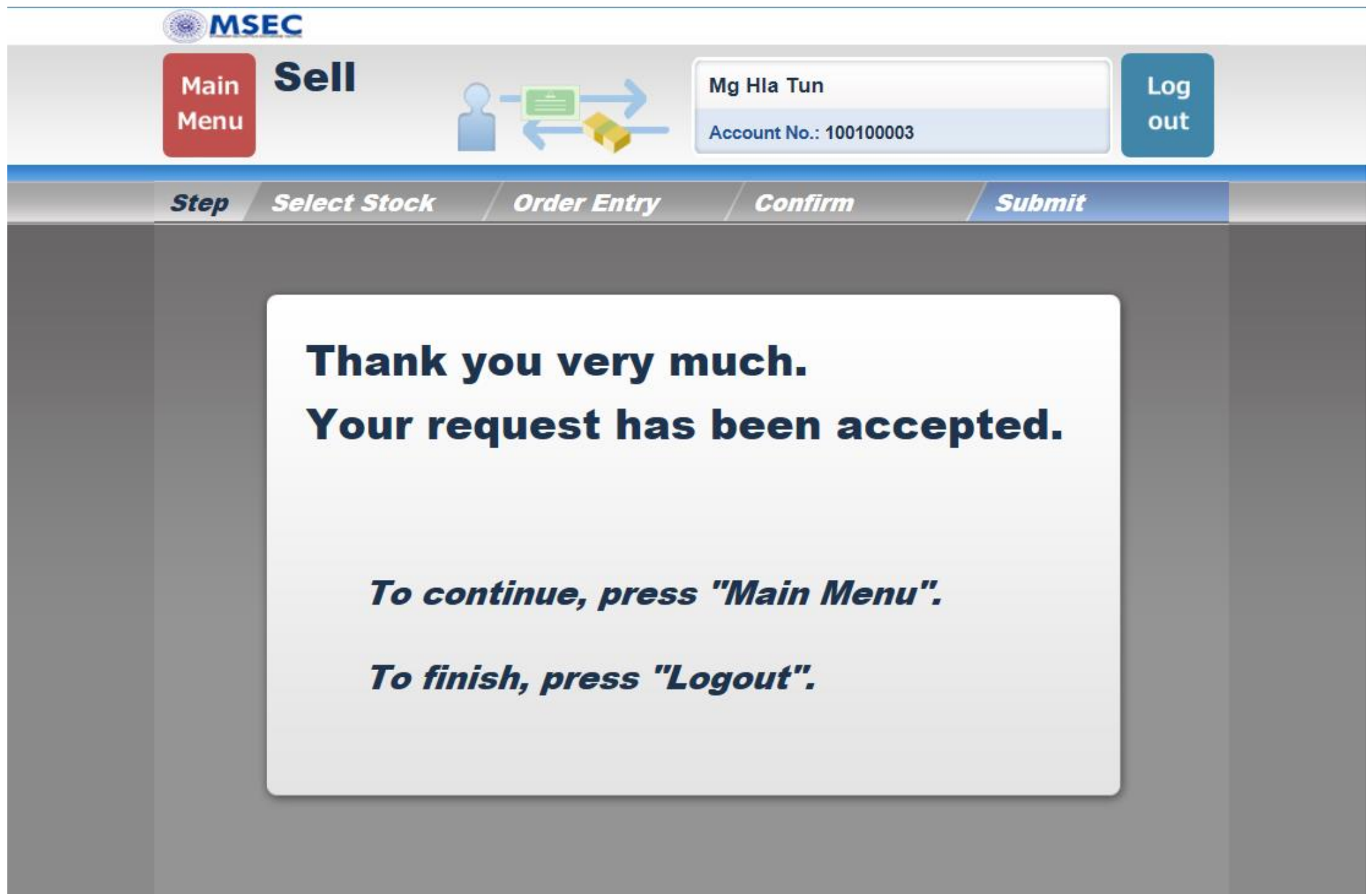
## 2. Order Placing

### 3.3. Sell Order Complete



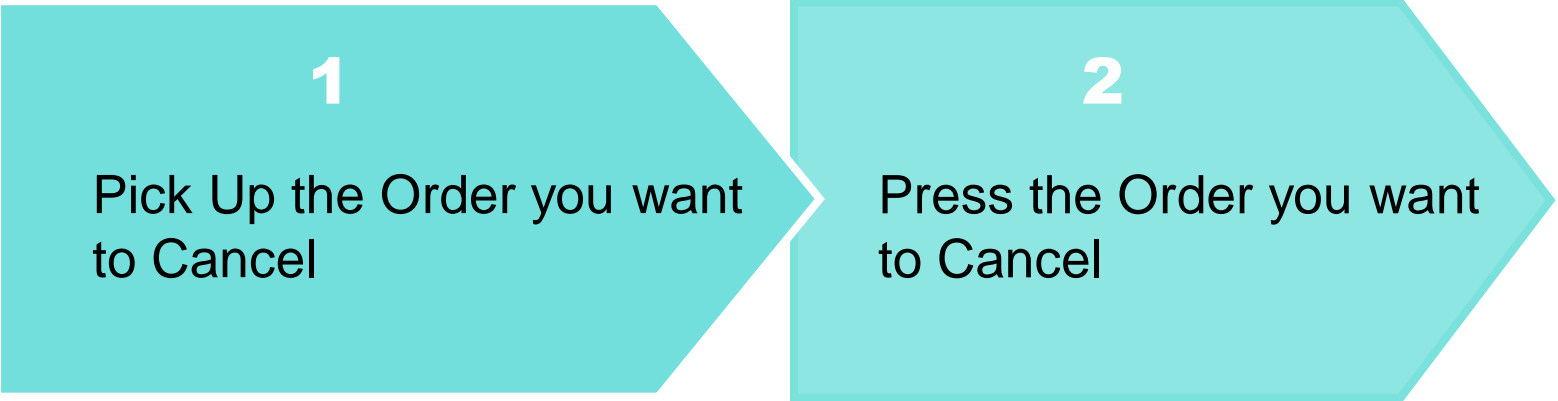
**To Continue    Press “ Main Menu ”**

**To Finish        Press “ Logout”**



## 2. Order Placing

### 4.1. Cancel the Order



Main Menu

Cancel

Mg Hla Tun

Account No.: 100100003

Log out

Step

Select Order

Confirm

Submit

Please press the icon of the order to cancel.(Executed portions may not be cancelled.)

Order List

IPO/PO List

Currency : MMK

Stock	Buy/Sell	Order Quantity	Order Price	Status
	Expiry	Filled Quantity	Filled Price	Settlement Amount
99005	Buy	1	Market	Unfilled
Yangon Television	One Day			
99001	Buy	1	Market	Unfilled
Myanmar agriculture	One Day			

◀

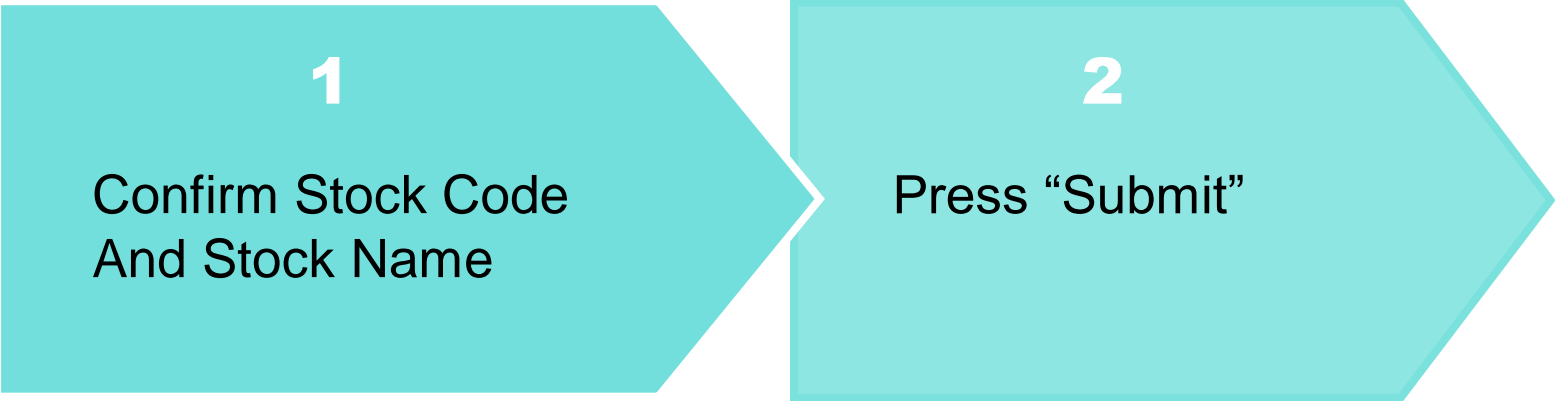
2 / 2

▶

Refresh

## 2. Order Placing

### 4.2. Confirmation of Order Cancellation



Main Menu

Cancel

Mg Hla Tun

Account No.: 100100003

Log out

Step

Select Order

Confirm

Submit

Market Price		Buy / Sell
99001	1,500 MMK	Buy
Myanmar agriculture		
Order Quantity	1 shares	
Cancel Quantity	1 shares	
Price	Market	- MMK
Order Expiry	One Day	31/May

Submit

Back

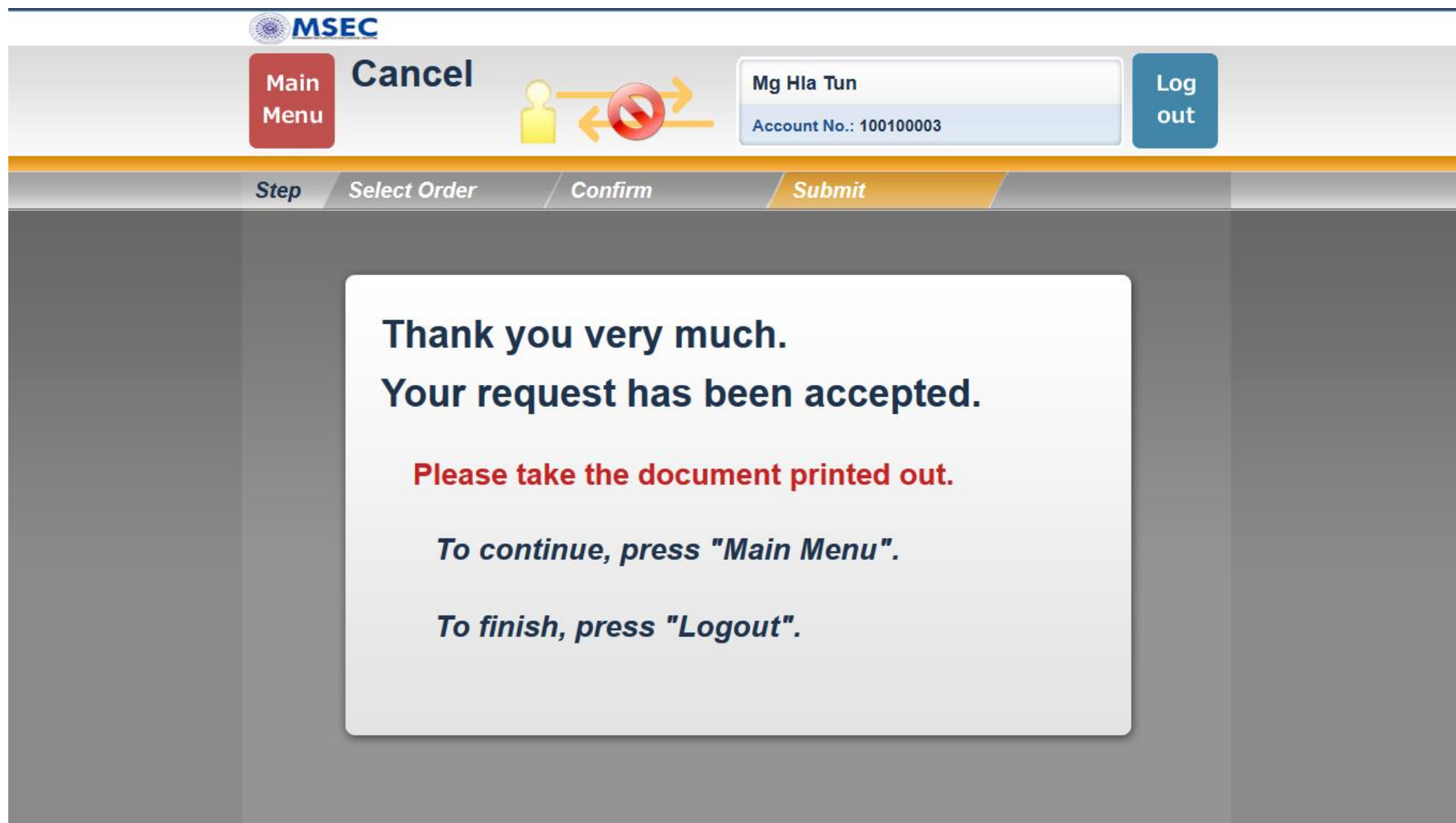
## 2. Order Placing

### 4.3. Cancel Order Complete



**To Continue    Press “ Main Menu ”**

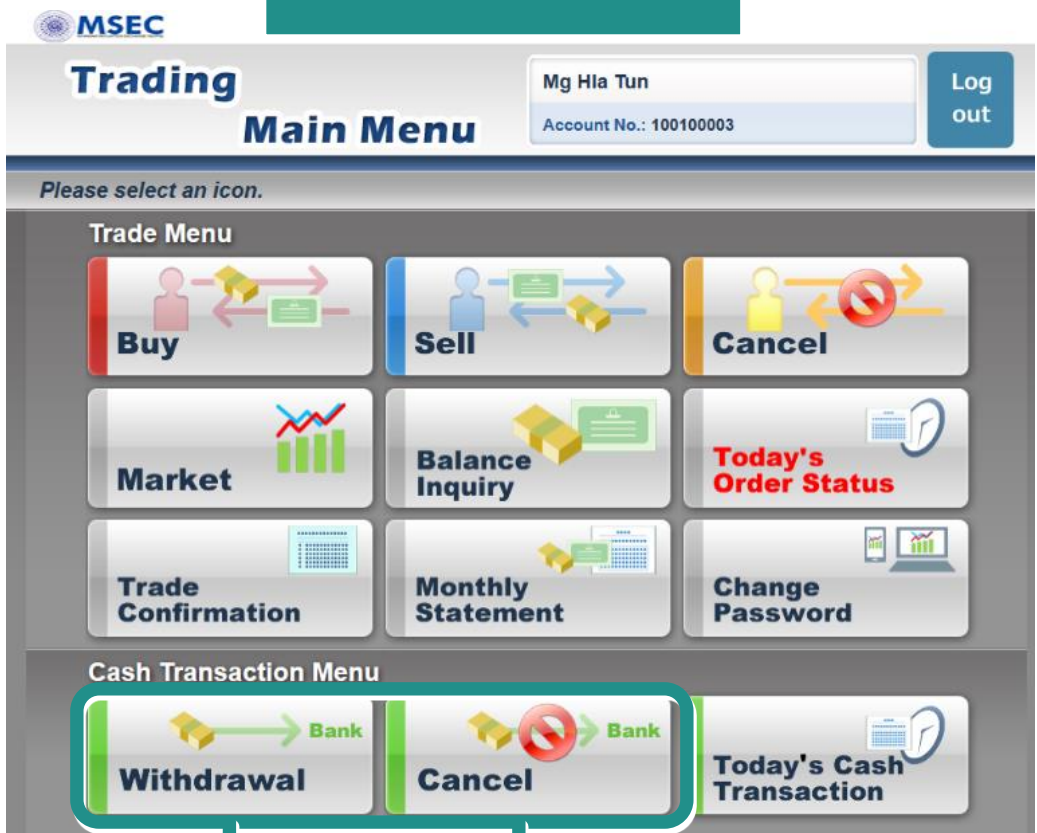
**To Finish        Press “ Logout”**



# 3. Withdrawal

## 1. How to go to Withdrawal Screen from Main Screen

### Main Screen



### Withdrawal Screen

MSEC

Main Menu

Withdrawal

Mg Hla Tun

Account No.: 100100003

Log out

Step

Enter Amount

Confirm

Submit

Please enter the amount to transfer from your account with us to your bank account.

Cash

Balance Available for Withdrawal:

1,360,890 MMK

Your Bank Account

Bank : MyanmarBank Ltd

Branch : Head Office

Account Type : Saving

Account No. : 10000300

Settlement Date

28/Jul

Amount

MMK

Confirm

### Withdrawal Cancel Screen

MSEC

Main Menu

Cancel

Mg Hla Tun

Account No.: 100100003

Log out

Step

Select Transaction

Confirm

Submit

Please press the icon of the transaction to cancel.

Currency : MMK

Cash Transaction	Amount	Settlement Date	Status
Withdrawal	10,000	28/Jul	Request Received

1/1



## 3. Withdrawal

### 2.1. Withdrawal Order Placing




1

Check your Balance  
Available for Withdrawal


#### Withdrawal Order Data Input

- 2 Input the Amount you want to withdrawal
- 3 Press "Confirm"

**MSEC**

Main Menu

Withdrawal

 Bank


Mg Hla Tun

Account No.: 100100003

Log out

Step Enter Amount Confirm Submit

Please enter the amount to transfer from your account with us to your bank account.

Cash		Balance Available for Withdrawal: <b>1,360,890</b> MMK
Your Bank Account		Bank : MyanmarBank Ltd Branch : Head Office Account Type : Saving Account No. : 10000300
Settlement Date		<b>28/Jul</b>
Amount	<input type="text" value="10,000"/>	MMK

Confirm

# 3. Withdrawal

## 2.2. Withdrawal Order Confirmation



1

Confirm your Bank Name  
and Bank Account Number

### Confirm Data input

- 2
- Settlement Date
- 3
- Amount
- 4
- When confirmation is completed, press “Submit”

MSEC

Main Menu

Withdrawal

Bank

Mg Hla Tun

Account No.: 100100003

Log out

Step

Enter Amount

Confirm

Submit

Your Bank Account	Bank : MyanmarBank Ltd Branch : Head Office Account Type : Saving Account No. : 10000300
Settlement Date	28/Jul
Amount	10,000 MMK will be transferred.

Submit

Back


## 3. Withdrawal

### 2.3. Withdrawal Order Complete




**To Continue    Press “ Main Menu ”**

**To Finish        Press “ Logout”**

**MSEC**

Main Menu

Withdrawal

 → Bank

Mg Hla Tun  
Account No.: 100100003

Log out

Step / Enter Amount / Confirm / **Submit**

**Thank you very much.**

**Your request has been accepted.**

**Please take the document printed out.**

*To continue, press "Main Menu".*

*To finish, press "Logout".*

REMARK: The withdrawal request can be submitted once a day. If you would like to submit another withdrawal request, cancel the previous withdrawal request and re submit the request with the amount you want to withdrawal.

# 3. Withdrawal

## 3.1. Cancel the Withdrawal Order



1

Pick Up the Order you want to Cancel




2

Press the Order you want to Cancel

MSEC

Main Menu

Cancel

   Bank

Mg Hla Tun

Account No.: 100100003

Log out

Step



Select Transaction

Confirm

Submit

Please press the icon of the transaction to cancel.

Currency : MMK

Cash Transaction	Amount	Settlement Date	Status
<div>Withdrawal</div> <div> </div>	10,000	28/Jul	Request Received

1/1

# 3. Withdrawal

## 3.2. Confirmation of Withdrawal Order Cancellation



Main Menu

Cancel

Bank

Mg Hla Tun

Account No.: 100100003

Log out

Step

Select Transaction

Confirm

Submit

Settlement Date	28/Jul
Amount to be withdrawn	10,000 MMK

Submit

Back

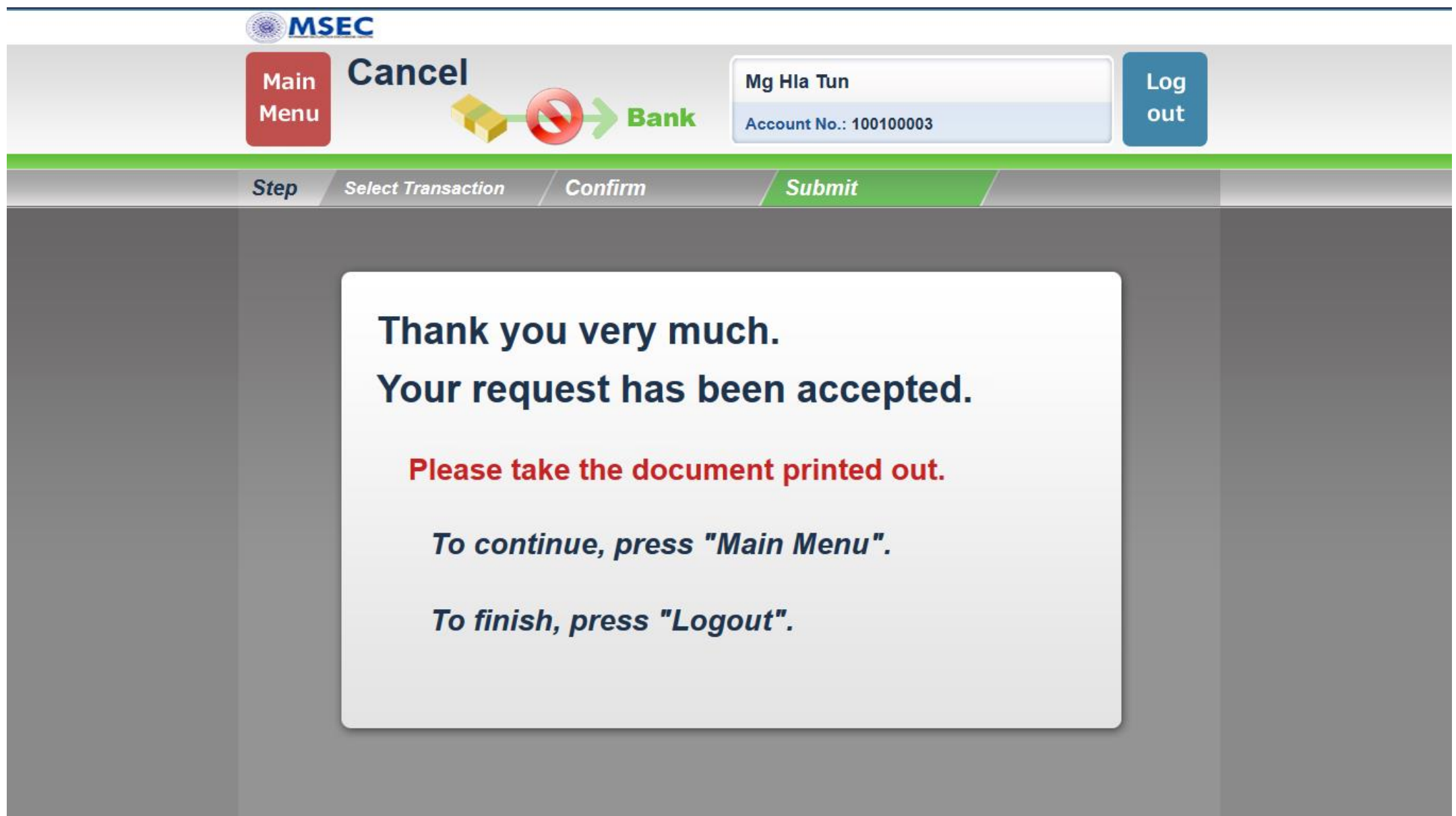
## 3. Withdrawal

### 3.3. Cancel Withdrawal Order Complete



**To Continue    Press “ Main Menu ”**

**To Finish        Press “ Logout ”**





## 4. Remarks

### Order Limit for One Transaction

For online trading, maximum amount of one transaction is **10 million kyat**.

Our system provides the feature shown how many shares you can place up to 10 million kyat at the Buy/Sell Order Entry Screen.

If the estimated amount of your order will exceed 10 million kyat, please come to our office or make an order by phone.

- How to calculate -

Estimated Amount of the BUY Order = (Share Price x Buy Quantity) + Commission + Stamp Duty

Estimated Amount of the SELL Order = (Share Price x Sell Quantity) - Commission

- Remarks -

With regard to market order, the maximum amount of one day price limit will be applied as Share Price.

(Example)

Stock A  
Price is 17,400 kyat

One day Price range of 17,400  
is **±2,500 Kyat**

Upper Limit Price 19,900 kyat  
Lower Limit Price 14,900 kyat

Order  
Buy/Sell 500 shares  
By market order

For the BUY Case, even though the price of Stock A is 17,400 kyat, the Upper Limit Price (19,900 kyat) is applied as Share Price for Market Order.

In results, the estimated amount of your order will be assumed as over 10 million kyat transaction because of the following calculation.

The estimated amount of your order becomes 10,039,550 kyat

Share Price (19,900 kyat) x Buy Quantity (500 shares)

+ Commission 79,600 kyat + Stamp Duty 9,950 kyat

The estimated amount is more than Order Limit. Hence, your Buy order will not be accepted to place.

For the SELL Case, the Current Price (17,400 kyat) is applied as Share Price for Market Order.

So, the estimated amount of your order will not over 10 million kyat transaction because of the following calculation.

The estimated amount of your order becomes 8,630,400 kyat

Share Price (17,400 kyat) x Sell Quantity (500 shares)

- Commission 69,600 kyat

The estimated amount is less than Order Limit. Hence, your Sell order will be successfully placed.

## 4. Remarks

### Content of Important Notice

#### IMPORTANT NOTICE

##### I. Risk of Equity investment

###### Volatility Risk (Risk of Capital Loss)

Share prices can be very volatile in short periods. The share price may fall below the price which you originally paid for the share or even to zero. You may loss all or part of your investment amount.

###### Risk of Erroneous Orders

If you are aware that the order is wrongly submitted, you can cancel the order only if the order is not executed yet. But if the order is executed, you have to take all the risk on yourself.

###### Customer Support Center

The customer support center operation hour is from 9:00 am to 5:00 pm on business days only. If you have any inquiries during out of its operation hour, please wait and then contact the customer support center in its next operation hour.

##### II. Definition

Order Acceptance – You can assume that your order was successfully accepted when you see the following; “Thank You very much. Your request has been accepted.”

Modification and Cancellation of Order – You cannot modify the order request. To modify the order, you need to cancel the order request and to place new order only if the order is not executed yet. You can check your order status in Today’s Order Status by login to your account in our trading system.

##### III. Please confirm the following.

– I thoroughly read and understand the important notice.

## Disclaimer

These materials (the “Materials”) have been prepared by Myanmar Securities Exchange Centre Co., Ltd (“MSEC”) and are solely for the information of intended recipients. The Materials are confidential and are being delivered to you in order to assist you in determining whether you have an interest in the proposed transaction as described herein and are solely for your internal use.

The Materials shall not constitute an offer to buy or sell or a solicitation of an offer to buy or sell any securities in any jurisdiction. The Materials must not be regarded as an inducement to subscribe for or purchase any securities and no such inducement is intended.

Information and opinions contained in the Materials have been compiled or arrived at from sources believed to be reliable. No representation or warranty can be given with respect to the accuracy, completeness or reliability of the information contained herein. Certain assumptions may have been made in the analysis which resulted in any information and returns/results detailed herein. No representation is made that any returns/results indicated will be achieved or that all assumptions in achieving these returns have been considered or stated. Changes to assumptions may have a material impact on any results/returns detailed. The information contained in the Materials may be subject to change and MSEC has no obligation to update any information given in the Materials.

Neither MSEC nor any of its parent, holding company, subsidiaries, affiliates, nor any of its or their respective directors, officers, employees and representatives will accept any responsibility or liability whatsoever for any use of or reliance upon any information contained in the Materials. Any view, recommendation, opinion or advice expressed in the Materials may not necessarily reflect those of MSEC, except where the Materials state otherwise. You will be solely responsible for conducting your own assessment of the information set out in the Materials and for the underlying business decision to effect any transaction recommended by, or arising out of, the Materials.

## About MSEC

### Contact information

#### Customer Support Center

(9:00 AM to 5:00 PM on any business days)

Phone : 01-378647, 01-376525~27

For Order-ext:1, For inquiry-ext:0

Fax : 01- 387031

Email : [admin@msecmyanmar.com](mailto:admin@msecmyanmar.com)

Website : [www.msecmyanmar.com](http://www.msecmyanmar.com)

Facebook : <https://www.facebook.com/msecmyanmar/>



### Address and map

21-25, Sule Pagoda Road,  
1st Floor of MEB (Yangon Region Office),  
Yangon, Myanmar.





**MSEC**  
MYANMAR SECURITIES EXCHANGE CENTRE

[www.msecmyanmar.com](http://www.msecmyanmar.com)